

Information to Participants

1. Information for Participants – Hotel. Twenty rooms have been set aside in the name of Miller & Company P.C. at the Raphael Hotel in Kansas City, Missouri. It is a very nice older hotel with special moderate rates of \$130 to \$144. The hotel's address, telephone, fax number, and e-mail are as follows: 325 Ward Parkway, Kansas City, Missouri 64112-2162; phone – 800-821-5343; fax – 816-802-2131; e-mail – information@raphaelkc.com website – www.raphaelkc.com. **Reservations must be made by telephone in order to receive these rates;** any reservations made online or through a travel agent will not receive these special rates. The deadline guaranteed reservations is exactly two weeks prior to each seminar. The Hotel is located directly across from the Country Club Plaza and is only three blocks from our office. The Plaza area has over one hundred stores and restaurants, and offers a wide range of opportunities.

2. Meeting Location. The training session will be located at the offices of Miller & Company P.C., 4929 Main Street in Kansas City, Missouri. A large meeting room will be set up for our use. If it is necessary for you to be contacted during the meeting, your party may reach you at the following phone and/or fax number: 816-561-4999 (phone), or 816-561-5999 (fax). There will be several connections for laptop computers in order for you to maintain contact with your office.

3. Meeting Times. The seminar will begin at 8:30 a.m. and end at approximately 5:30 p.m. each day. Please make your travel arrangements so that you do not need to leave for the airport until 5:00 p.m. Breakfast rolls, juice, and coffee will be provided each morning, as well as a small snack and refreshments in the afternoon.

4. Kansas City Transportation. If you are staying at the Raphael, we suggest that you do not rent a car. You can make transportation arrangements for car service with Leader Limousine Service at 866-770-5323. The usual car rental services are also available at Kansas City International Airport. If you are using a rental car you may contact Jackie Davis at 816-561-4999 or via e-mail at jdavis@millerco.com and she will provide you with a map from the airport to our office. If you do choose to rent a car, there is a large parking lot located on the south side of the building. Jackie will also provide you with a diagram of the parking lot and the spaces reserved for Miller and Company employees and guests.

5. Plaza Information. A packet of information regarding the Plaza area and the greater Kansas City area will be provided upon check-in at the Raphael Hotel. For guests not staying at the Raphael, the packets will be available at our office the first day of the seminar. Information can also be reviewed by accessing the Plaza's website at www.countryclubplaza.com.